CONNECT RESPONSIBILITIES TO REAL PROJECT WORK

From RACI to results.

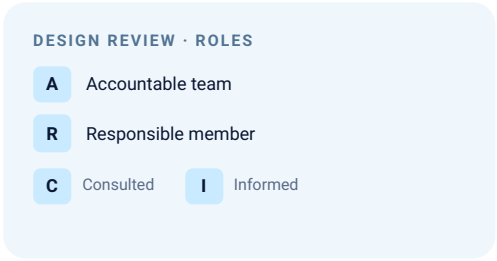
ACCOUNTABLE · AGREED · EVIDENCED

- ✓ Make ownership clear
- ✓ Agree the work
- ✓ Keep delivery evidence connected

01 ACCOUNTABLE

Put roles on the work.

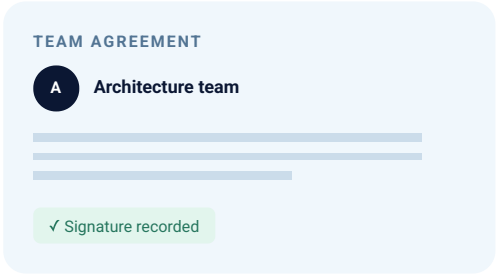
Assign RACI roles to Scope tasks. Use charts and filters to find gaps, then review relevant Docs sections with the team and set review deadlines.



02 AGREED

Make each team's agreement clear.

Create a team-filtered contract with the relevant content, RACI matrix and timeline. Request signatures and check their status in File Manager.



03 EVIDENCED

See what has actually arrived.

Track requested and delivered files against the tasks. Use dashboard charts to open filtered views, investigate outstanding work and follow the evidence.



PUT THE WORKFLOW INTO PRACTICE

Turn assigned roles into agreed action.

Follow the three-stage guide with your team.
Watch the demonstrations and apply them to your project.

Open the RACI Kit
Guide + webinar